

The 2010 Wedding Odyssey™

Guidelines – It is very important that you as a vendor read this.

1. VENDORS WILL **NOT BE ALLOWED TO SET-UP UNLESS BOOTH AND AD HAS BEEN PAID IN FULL PRIOR TO December 30th 2009.**
2. Show times are Sat: 10am-6pm, Sun 10am-5pm, Fashion shows are: Sat: 1pm-3:30pm, Sun: 12:30-3pm. (View all prizes, sponsors & Giveaway - www.weddingodyssey.com)
3. *** NO Vendors are allowed to tear down their booth on Sunday before 5pm.
4. No other business other than the named business on the contract is allowed to exhibit and solicit in the reserved area.
5. No marketing materials are to be distributed outside of the reserved booth area.
6. **The Wedding Odyssey, Today's Bride and BizX are the only magazines to be distributed at the show. All others will be confiscated and returned to the vendor after the show.**
7. Business must be conducted within rented booth area.
8. **Exhibitors are responsible for their own setup materials: Extension cords, power bars, staples, pins, tape, scissors, ladders etc.**
9. Exhibitor agrees to hold and save promoter harmless from any/all claims, costs, expenses, damages and liabilities including injury, death, dismemberment, theft, or loss of any kind resulting from or pertaining to the use of the aforementioned rented items stated on your contract.
10. Limousines and other automobiles displayed in exhibit area must be equipped with locking gas caps, **batteries disconnected**, brakes locked, wedges and carpet placed under tires, and drip pans.
11. The Ciociaro Club is equipped with motion detector system connected to a security service. The security system is activated when everyone leaves the Ciociaro Club.
12. **The Exhibitor is responsible for their property at the show.** All exhibitors should check with their insurance company to make sure their goods are covered by insurance outside of their business premises. Ciociaro club and the promoter are not liable for any lost or damaged goods. **YOUR GOODS MUST BE COVERED UNDER YOUR OWN INSURANCE POLICY.**
13. **Fashion show participants are responsible for the security of their clothing.**
14. Contests within the exhibitor's booth must be of a legal nature. Rules and Regulations of the contest must be posted in a legible manner at the booth. A copy of the contest rules and prize information must be submitted to Digital Imaging.
15. **Exhibitor nametags will be given to each exhibitor. (You must provide names of your employees) Exhibitors will not be allowed to enter without these NAME TAGS. (Please call us in advance to register your employees names) 735-7862**
16. A mailing list of registered brides will be provided for free after the show on a CD. Or by email.
17. All exhibitors are allowed to advertise that they will be at the 2010 Wedding Odyssey™, be sure to include the show name, times and location of the show.
18. Exhibitors are asked to gather in front of the stage at 9:45 am each morning for further instruction.
19. Booth curtains are setup with an 8' high black & white backdrop and 3' high sidewalls. If higher sidewalls are needed please contact us **before Dec 20th, 2009**

*****IMPORTANT*****

20. **Set up day is Friday January 8 from 9:00am to 9:00pm. This is plenty of time for set-up. If exhibitor is not set-up by 9:00pm on Jan 8th, 2010 EXHIBITOR FORFIETS EXHIBIT SPACE. Show starts on Jan 9 & 10/2010.**